



*Embassy of the United States of America
Av. de Portugal, Praia dos Coqueiros
Dili, East Timor*

July 12, 2019

Dear Prospective Quoter:

Subject: Request for Quotations number 19TT1019Q0035

Enclosed is a Request for Quotations (RFQ) for Kitchen hood for cafeteria. If you would like to submit a quotation, follow the instructions in Section G of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 18 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by Friday, August 9, 2019 at 15:00 hrs.

Sincerely,

A handwritten signature in blue ink, appearing to read "Christopher Pritchett".

Christopher Pritchett
Contracting Officer

Enclosure