



*Embassy of the United States of America
Av. de Portugal, Praia dos Coqueiros
Dili, East Timor*

June 13, 2019

Dear Prospective Quoter:

Subject: Request for Quotations number 19TT1019Q0024

Enclosed is a Request for Quotations (RFQ) for Landline telephone services. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the following address:

***Christopher Pritchett
American Embassy Dili
Av. de Portugal
Praia dos Coqueiros
Dili, Timor – Leste***

Please submit your quotation in a sealed envelope marked "Quotation Enclosed" to the above address. The deadline for receipt of quotations is **15:00** local time, on **June 28, 2019**. No quotations will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

SF-1449 (blocks 17, 24 and 30). Block 24 should list the total value of the quote for the base year and the option year.
Section 1, The Schedule
Section 5, Representations and Certifications
Additional Information as required in Section 4.

Direct any questions regarding this solicitation in writing to **Christopher Pritchett**, Contracting Officer, questions must be written in English and may be sent to email address DiliProc@state.gov. You may also call **3324684 ext. 2118**

The U.S. Government intends to award a contract to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Sincerely,

Christopher D Pritchett
Contracting Officer

Enclosure